

PUBLIC ORDER AND SAFETY OFFICE

SECURITY, INFORMATION AND ASSISTANCE

The Contracted Security Guards under the supervision of the Public Order and Safety Office shall provide security, information, and assistance while in the premises of the Mini-Park.

Office or Division:		PUBLIC ORDER AND SAFETY OFFICE		
Classification:		Simple		
Type of Transaction:		Government to citizen		
Who may avail:		City employees and general public		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
NONE		NONE		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Approach security and request assistance	1. Access the situation and provide information and assistance.	None	Depends on the assistance required	Contracted security guards

END OF TRANSACTION